



WISCONSIN STATE NARCOTICS ANONYMOUS CONVENTION

WSNAC BOD May Minutes
Radisson Paper Valley, Appleton, Wi
May 14th and 15th, 2011

Special Business

10:15 Tour of facility and Room discussions

Call to Order

The meeting was called to order at 10:45 am Saturday May 14th by Corey W. followed by a moment of silence and the WE version of the Serenity Prayer.

Roll Call/Introductions

Attendance:

| | | |
|-------------------------------|----------|---------------|
| *President | Corey W. | Present |
| *Vice President | Tammy C. | Late W/excuse |
| *Treasurer | Ann W. | Present |
| *Secretary | Mark N. | Present |
| *Vice Treasurer | Bits P | Present |
| WSNAC XXVII Rep(3 yr) | Larry A. | Present |
| WSNAC XXVIII Rep(2yr Bid 1Yr) | Steve H. | Present |

| | | |
|--------------------|-----------|---------------|
| WSNAC XXVIII Rep | Cindy S. | Present |
| WSNAC XXIX Rep | Willis C. | Late/w Excuse |
| WRSC Rep Even Yr | Jack M. | Present |
| WRSC Rep Odd Yr | Des W. | Present |
| *Director at Large | Steve E. | Present |
| *Director at Large | Rand W. | Late |
| *Director at Large | Gene J | Present |
| *Director at Large | Adam K. | Present |

** = Denotes positions that are also considered Director at Large*

Service Worker/Twelve Traditions

Steve E. Read the Service Worker Prayer

Larry A. Read the Twelve Traditions

Approval of Previous Meeting Minutes

Motion to approve

Steve E

2nd Larry A

Approved 8-0-0

Reports:

President's Report - Corey W. - Host Chair Liason.

Typed - Will add Brief discussion about magician selection process and contracts. Contracts for band also talked about and approved and signed.

My name is Corey and I am an addict serving as your Chairperson. The last couple of months have been busy and hectic as usual. There have been a number of things going on mostly surrounding contracts and getting them signed sealed and delivered. Mr Bill's contract and logo info was sent out and hopefully this will give him enough time to make a special piece of merchandise for us to auction off this year. We have also contracted the magician/comedian that the host committee

picked to perform during the banquet time. and also booked the comedian for the show Saturday night. I have the contract for Rictus Grin and we will look that over today and I will sign it and send it out yet this weekend. I have spent a number of times on the phone with Mark N. answering questions about a bid from the Madison area for WSNAC XXX and it seems they are doing their due diligence to put together everything that we need to have their bid looked at and considered for presentation at this years WSNAC during the BID presentation time. As some of you may know we had a bit of a fluke concerning our function tonight because we had the wrong weekend on the flyers and I did get a few phone calls regarding this error and I told everyone that I talked to, to change that date. We will all have to keep in mind that when planning this function that Region meets the third Sunday of the month and not the third weekend. It also appears that the host committee is going to have to make a few adjustments as far as rooms go for the convention because the Packers are playing a home game that weekend and there are a few spaces that they were going to use but are no longer available.If need be we can and should work with them to make the convention flow as evenly as possible. The big thing that I see that we need to look at is that we make sure that we have a big enough space for merchandise: Gene, Mr Bill, and tape to tape. This is an area that we will need to give them some input on to make sure that they are located in the right space to get maximum exposure. As far as any big issues there have not been any that I'm aware of. I also believe that we are going to work through lunch today so that we can get done early enough to get the function set up and ready as it is our responsibility to take care of this. We will need someone at the door and we will need help with selling soda and water. At this point it appears that the host committee is on track with the matrix and we will meet with them this weekend to make sure that all is going well. I would also like to have some time to meet with Region to see if they have any questions, comments, or concerns that we may need to address. The last thing that I believe that we will have a tour of the facility so that we can look at the space we have and hopefully we can help the host committee with making sure that all the space we have at our access is used to the fullest. I have also signed and sent out the contract for Stevens Point and it appears that we are in good shape for next year as the Host Committee for WSNAC XXVIII had been meeting for a while now. Thank you all for your service.

Corey W.
WSNAC BOD Chairperson

Special Business

11:07 Meet with Merchandise Vendor

Randy Bella - Bella's Track vendor for Road America. Pass out catalogs. Talk of premium items. conversation about Rand's surplus buying.

Anything about awareness Function Tonight?

Adam is going to get soda during break. 1 case Dew 2 case water 1 case diet Coke case of Coke 1 sprite 1 diet Dew Mark and Cindy S will help at door.

Break for Lunch **Ordered in**

Vice President's report - Tammy C -Registration Liaison

Hi Everyone,

I did send an email letting everyone know we would be really late today. I hope everyone found it.

I will be willing to do whatever needs to be done tonight to get ready for the function.

I did email Cindy about the data base of registrations from the past years. She told me there was no such thing. I think I will have to start from scratch. I will also make it user friendly and simple.

Cindy did say she would send everything with Rand.

I did receive some online registrations. I have been in contact with Stacy through email.

I know I was supposed to make more dividers for minutes I will have them here next time we meet with approved minutes.

I am still waiting for letters from hotels so I can get the marketing folder finished.

I think that's all I have for know.

ILS,

Tammy

Treasurers Report - Ann W.

\$22,567.02 in the account and taxes were filed on time.

Motion to pay Gene J. \$200 for filing taxes by Steve E.

Mark N Seconds.

6-0-1

We should do contracts for Mark and Gene. Do we have to file 1099's for entertainers.

Mark N - Secretary

**Secretary Report May WSNAC Cycle 2011
Mark N.**

I guess the first order of business lately was getting our new member Des W. all set up. I have worked with Des in the past so it was easy going. Welcome Des!

In thinking of that, it makes sense but, boy when you add contact lists and web maintenance to the list of duties as secretary, things can sure multiply fast. Again though it does make sense that one person do it.

Steve H. has been a great compliment in all the list and web maintenance. We work together very closely on a number of things through out the cycle. The one thing that we didn't do was a page detailing the positives of bidding for a WSNAC. I also have not got the Facebook nor the Excel Budget done yet.

Not to make excuses but I will, Health problems have really plagued me as of late. The last week has been the worst. Any prayers for the near future would be greatly appreciated.

I have been writing back and forth with a David Downs from Iowa. He IS one of the raffle winners. It is unclear what he has won. His questions ask if he got a room and with the registrations are they full packages or just registration.

Downes Gets What - Full With Entertainment

I did go through the Archive bin and organize things the best I could. There were some very interesting historical things that I found. I made limited copies of things like Motion Forms and Expense sheets. Also, Attendance sheets.

To make things easier all around, I broke down and got an actual Notebook computer. I am getting used to it slowly but surely I will get better all the time.

Thanks to everybody that has been so kind while I have bugged them during the cycle.

Bits P. - Vice Treasurer

Hello All,

After much research, price comparison, and a discussion with Cory, WSNAC INC will soon have *QuickBooks Pro 2011* software for the computer. The search paid off as we were able to finally locate a new single license package for \$142.99, (a savings of approximately \$100.00). I expect delivery within 5 business days and will submit the receipt for reimbursement. this program will be accessible only through the WSNAC Inc. computer which will create a single point of accountability. Due to scheduling conflicts, the Treasurer and I were unable to meet prior to this session, which, given the '11th hour' software purchase, ended up for the best. I am hopeful we will be able to meet in the near future to get these updates in place.

Larry A. - WSNAC XXVII Rep 3 Year - A&E Liaison

Hi family, my is Larry WSNAC 27 rep. I am unable to open downloads and I'm also unable to send emails to BOD members as well as this years hosting committee. I attempted to Contact Melissa A&E chair for WSNAC 29 by phone. I left a message and had no return call. Anything I can do for tonight just let me know.

In loving service Larry A.

Having difficulty sending emails and opening spreadsheets. Having difficulty with liaison communications.

Steve H. WSNAC XXVIII Rep 3 Year - Arts & Graphics Liaison

5-14-2011

WSNAC 28 Host Committee is planning to meet with the B.O.D. on Sunday May 15th. Merchandise and registration will be submitting a proposal for items to be placed in the registration package and to be sold for merchandise.

I sent the WSNAC XXVIII logo to Mr. Bill and Tape to tape.

Sorry I did not get a chance to do anything for the banners. Maybe next time.

In Service

Steve H.

Cindy S. WSNAC XXVIII Rep 1 Year

Number two: As far as my reporteverything is going well for the Entertainment committee...as far as I know I talked to Melissa on Wednesday as she told me that Corey should have all the information he needs. The Guides Committee is on task as well....we will be meeting in July to start having people sign up for time slots to serve as guides. And the programing committee is doing good as well. Last time I talked to Don he asked if Steve E had the information as far as what is read before workshops begin. Thanks for letting me be of service.....Cindy S

Thanks a ton.....will see you Saturday am...

Cindy

Willis C. WSNAC XXIX Rep Bid 1 Year - Convention Guides Liason

Jack M. - WRSC Rep Even Yr. H&H liaison

WRSC will be giving some kind of presentation at WSNAC

Des W. WRSC Rep Odd Yr.

Steve E. - DAL - Programming Liason

No Report

Rand W. - DAL- Merchandise Liason

We will not be buying discounted merchandise by host committee decision. Rand will write something. Overall discussion about merchandise.

Gene J. - Director at Large

Surge protectors bought and working, Bid Package Edits are done and copies made, Taxes sent in

Adam K. - DAL

No Report

Anything about awareness Function Tonight?

Function is in the Evergreen room. Should we give away a package? Money needs to be reported back to Ann. We will bring in registrations.

WSNAC XXVIII Business:

Contracts Everything Done except for 2 Cindy Has, and the Grin one. Mr Bill, Tape to Tape, DJ, acoustic Performer and 2 magicians are done

Entertainment

Airline Tickets Being taken Care of

Centerpiece Fish and Flowers not convention specific - Discussion

We will meet Sunday Morning. Bernie has some concerns

WSNAC XXIX Business:

Greetings all,

After our Host meeting on May 1st, everyone is on task according to the matrix accept for Arts & Graphics. As I have stated before we are working with a seasoned crew and everyone knows where they need to be. We still have a couple open positions, Hotels & Hospitality and Convention Guides. I have confidence that these positions will be filled soon.

The Arts and Graphics chair felt very overwhelmed with all of his responsibilities, the vice chair and a couple of committee members got together and finished the artwork for the logo. I have a copy here for everyone s viewing pleasure. Feast your eyes on this!

At this point I am not aware of any request for the BOD guidance on issues. Thanks for allowing me to serve,

Willis C

Wsnac 29 liason report

OLD Business:

Refurbishing our old banners: Steve H. 2 bids - Will try for next time

Corey and Gene. Hotels that can hold a WSNAC

Mark and Steve: Facebook page and web page about hosting WSNAC - Fighting with Facebook

Quickbooks Update. Bits had this all taken care of in her report.

Mailing list update Tammy

Break 2:06 pm
Reconvene 2:20

New Business:

Have a shirt for the Board - maybe have a more permanent name tag to help identify the BOD members - Bits and Gene

Possible WSNAC XXX Bid Badgerland - Mark: Group from BASIC Got discussion and direction in WSNAC PR page.

Met with group from BASIC area who would like to put on WSNAC XXX.

Do we meet in July - There seems to be a lack of knowing what to do next with the host committee. WE had a long discussion. Yes

Break 4:00pm
Reconvene 4:10

Document Review: Bid Package

There should be letter sent to all areas listing bid requirements.
Need to find space for Nar-Anon at WSNAC

Sunday meet at 9:00am
Meet with host committee
Clean up items

Motion to approve BID committee package: Steve:
2nd Larry do motion form

Adjourn for Saturday:

Motion : Cindy
Second : Gene

Call to Order

The meeting was called to order at 9:03 am Sunday May 15th, by Corey W. followed by a moment of silence and the WE version of the Serenity Prayer.

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Tammy C. Read the Service Worker Prayer

Cindy S. Read the Twelve Traditions

Corey W. Recap of yesterday and note that yesterday things got a little winded. Reminder of why we are here. We will start to try timing breaks etc. Corey will do a better job facilitating.

Discussion of how things used to be done from the past. Workgroups that did policy, financial, procedure, etc. We will try it in July. They are as follows:

Financial: Ann W Facilitator
Bits, Willis, Jack

Policy/Procedure:
Gene j. Steve E. Steve H. Larry A.
BOD Guidelines

Convention operations: Adam, Cindy, Mark, Dez Rand.
Matrix will be next Document worked on by BOD

Do Front end stuff. Then work group stuff 11:00 to 2:00

Motion to assign workgroups today Steve E.

Willis 2nd

Motion carried

7-3-2

Break 10:00 am

reconvene 10:10

Function reports

Bowling Awareness function Adam

Huge success will get copy

WSNAC Appleton function

Huge success - did not lose money

Will get copy

Miscellaneous Topics

MZF need time and Room?

Meeting with Host Committee: 11:50

Reports: Matrix update

Registration: Ice scrapers, apple shape magnets, Tie dye keytags. need name tags half programming half registration

H&H

Merchandise Bernie - Bundle Mug / Bandana 2 Mugs. Shirts. Very low markup.

**Mark Put on Web page comedian only seen at Banquet
Comedian/Magician.** Limited. Regional website flyer.

They are going to do bingo.

Register programming and keys.

Back to WSNAC BOD

**Motion to Close 1:00 Willis
2nd Willis**