

WSNAC BOD Meeting January Minutes
Radisson Paper Valley, Appleton, Wi
January 15th and 16th, 2011

Call to Order

The meeting was called to order at 9:18 am by Corey W followed by a moment of silence and the WE version of the Serenity Prayer.

Roll Call/Introductions

Attendance:

*President	Corey W.	Present
*Vice President	Rand W.	Present
*Treasurer	Ann W.	Present
Vice treasurer	Vacant	
Secretary	Mel K.	Vacated in Good Form
	Mark N.	Recording Secretary
WSNAC XXIV Rep(3yrs)	Kat K.	Present
WSNAC XXV Rep(3yrs)	John K.	Vacated in Good Form
WSNAC XXVI Rep(3yrs)	Tammy C.	Present
WSNAC XXVII Rep(Current Yr)	Cindy W.	Absent
WSNAC XXVII Rep(Current Yr)	Larry A.	Present
WSNAC XXVIII Rep(2yr Bid 1Yr)	Steve H.	Present
WSNAC XXVIII Rep		
WRSC Rep Even Yr	Jack M.	Present
WRSC Rep Odd Yr	Mark N.	Present
*Director at Large	Steve E.	Present
*Director at Large	Willis C.	Present
*Director at Large	Vacant	

** = Denotes positions that are also considered Director at Large*

Service Worker/Twelve Traditions

Larry A. Read the Service Worker Prayer

Steve E. Read the Twelve Traditions

Approval of Previous Meeting Minutes

December Minutes printed and distributed for examination.

Special Business

Negotiating team will be going into Wausau to get prices for WSNAC XXIX

Introduction of Jack M as New WRSC rep to WSNAC Even Year.

Review of Convention Rep positions. 3 year position goes 3 years after convention. Elections are Sunday morning.

WSNAC XXVIII rep should initiate all communications between the BOD and the host committee

Note from President: All report efforts for this meeting were put into the packet reports. Following reports are verbal.

Reports:

Mark N- Recording Secretary

Did December minutes and helped with Steve H getting PDF reports

Mark N. - WRSC Rep to WSNAC Odd

Discussed meeting with Region this afternoon
Discussion about responsibility of January Function
Nothing else since last regional meeting

Vice President's report Rand W. **WSNAC Board of Director's**

Verbal Report 1 person did not get a mug Towsleys would like the opportunity to bid on all WSNAC XXVIII merchandise

Treasurers Report - Ann W.

Report was inserted into Wrap up package so verbal report given by Ann. She talked about Lanyards as income to both registration and merchandise. There were a few discrepancies between registration and treasurer's report. It was decided that Ann used sound accounting principles. Another reason for the discrepancy is that a Towsleys invoice came in from the convention which was not on the registration report. Ann is working on BOD budget for 2011.

Discussion of better accounting practices in regards to say how many lanyards were sold by merchandise and how many were given away at registration.

Mr Bill donation shows up as merchandise income. This is correct

Discussion about money handling between host committee and BOD. Communication about who are the designated people to handle money. We are not the Host committee this year so handling will be different. Should WSNAC 29 people sit in for 28 convention and learn? Yes! The board should keep the mentality that the people we are working with are possible new BOD members. They should come away wanting to be on the board. WRSC and WSNAC should be on the same page when it comes to WSNAC bidding.

Review of hotel billing statement. Hand out of draft projected versus actual Profit and Loss for WSNAC XXVII. Discussion and adjustments made

Discussion about Auction closing early. Will try to budget time better.

Discussion about Parable Designs (Mr Bill). The decision to made is about whether to have him invited back. which segued into getting digital logo design as soon as possible for merchandise.

Another example of a split of product and income. Hugger shirts went to auction so is the hugger expense real. Are we being picky. What about stuff from previous conventions. You can't expense things twice. It was already counted at that years convention.

Steve E - Programming

Working on costs for speakers

Kat K - WSNAC XXIV Rep / Arts and Graphics

No Report

Tammy W/C - WSNAC XXVI Rep / Hotels and Hospitality

No Report

Steve H - WSNAC XXVIII Rep

January 15, 2011

WSNAC 28 Rep

I was asked by the “supreme” vice president to put together the final BOD reports from December into a presentation folder. I would like to thank everyone and especially Mark for helping me put it together. I purchased some office supplies I would like to submit for reimbursement of \$26.23. I purchased materials for the reports and I also purchased a binder for an “official” final report. I would like the BOD to decide if the binder should go the HC every year or stay with the BOD.

Rand sent me a logo that was discussed to be the WSNAC Inc. logo. I took the liberty and made a few different versions. If one is decided on I can make a cover and spine for the binder

WSNAC 28 subcommittees met on January 2. A few questions they have for BOD are:

- 1) Budgets
- 2) How does the HC give away packages at the awareness functions? Do we need approval before giving away a package?
- 3) How many hugger and convention guide shirts need to be ordered?
- 4) Can the banner be 5x5 instead of 4x6?
- 5) September year before matrix for Arts & Graphics asks for a confirmation card
- 6) Cindy S. is expected to be voted in January 16 at the HC meeting

Thank you for letting me be of service

Steve H

Discussion about Logo's Handout - move to new Business
Host committee is to have 4 awareness functions should be 50/50 Budget
is \$600 at \$150 per function

BID package is wrong on composition of Host BOD members compared to by laws. moved to new business

Willis C. Convention Guides

No Report

**Cindy W - Registration
Absent**

Larry A. WSNAC XXVII Rep

No Report

President's Report Corey W.

No Report other than opening comments

Discussion about January function and responsibility - Talk with Region

Adam Potential Member

No Report

Bits - Potential Member

No Report

OLD Business:

Refurbishing our old banners doing only so many a year based on cost. Appleton sign said \$250 a year. discussion about how to redo it. Take picture and blow it up or take picture and redraw it. They want to do all and give us a price break. Steve will put together quotes. Aware of peoples opinion about recreating some of the originals. Changing the tube storage to a revolving flat device.

Break for Lunch - 12:00

Reconvene at 1:00

Revue of BID procedure and review of BID package.

Review responsibility

Meeting with WRSC 1:30pm

Opening statements by Cory - should the January function be a host committee function. BOD is willing.

John H reviewed history of our meetings in Jan and May and how it came to be. There is a need for some delegation of responsibility. WRSC drafts motion and intent for WSNAC host committee to host. Bits adds this would give Host committee a head start. Put these changes in host committee guidelines. Both bodies will draft into correct documents and reconcile at a later date. Consensus.

The bid package issue - There was no bid at the WSNAC XXVII convention. A group presented in December and the BID was accepted. From this point forward after October no bids will be accepted. Is this okay with WRSC. We actually should know about an upcoming BID in August.

Question from Chippewa valley on what does "accept bid" mean and who constitutes a committee. In the BID package the word "preferred" is used. in reference to an ASC.

A list of hotels that can hold a WSNAC in the state of Wisconsin may be developed. Department of tourism should have it. WSNAC will do hopefully by July through WRSC Rep's.

Again concern brought up about the XXIX host committee legitimacy. There was a rebuttal by a RCM that gained applause.

There is an idea that convention pulls service workers. What has been actually seen is that conventions bring in new people. This runs the same as people talk badly about area and region.

Break 2:20

Reconvene 2:35

New Business

Looked at WSNAC corporate logo's We came down to 2 with some changes moved on to next item

Discussion about paying half for trailer which was begun in 2010.

motion to table passed 9-0-0

Chair moves into WSNAC XXVIII Convention budget 2:51

Break 3:50

Reconvene 4:05

Back to budgets

**Steve E motions to accept \$28,710 WSNAC XXVIII budget
Tammy 2nd's motion**

Motion carried 9-0-0

Motion to donate \$500 per WRSC cycle. No second

Motion to adjourn - Tammy

Second - Kat

Passes 11-0-0 5:50pm

Sunday January 16th 2011

Service Worker/Twelve Traditions

Larry A. Read the Service Worker Prayer

Gene J. Read the Twelve Traditions

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*Director at Large	Vacant	

Elections: Available Positions

WSNAC XXVII Rep 3 year
Nominated by Tammy
Ballot Vote Larry A .voted in

President
Tammy nominated by Kat
Corey nominated by Steve E.
Corey Voted in

Vice President
Tammy nominated by Kat

Rand nominated by Steve E.
Tammy voted in

Treasurer Anne W. uncontested
Secretary Mark N. uncontested

Rand W moves to DAL
WSNAC XXIV drops off
WSNAC XXV rep vacated turned to DAL
WSNAC XXVI rep vacated turned to DAL
Kat, Bits, Gene J, Adam K ran for 3 DAL positions

Kat has left the board recognition given for years of service.

Roll Call WSNAC 2011 BOD

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WSNAC XXVIII Rep	Unknown until later today	
WSNAC XXIX Rep	Willis C.	Present
WRSC Rep Even Yr	Jack M.	Present
WRSC Rep Odd Yr	Vacant	Present
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*Director at Large	Rand W.	Present
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*Director at Large	Bits P	Present
*Director at Large	Adam K.	Present

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WSNAC BOD - Meeting Times for Year

March 12th & 13th
May 21st & 22nd
July 23rd & 24th
Sept 10th & 11th
Dec 3rd

All 2011 WSNAC BOD meetings begin at 10:00am

Meeting with host committee WSNAC XXVIII - 11:15 am

Liason combinations for WSNAC XXVIII 1st name is BOD member

Corey President	to Host Chair Tim B
Tammy Vice President	to H&H Adam
Steve E. DAL	to Programming Don S
Rand/Mark Secretary	to Merchandise Bernie
Willis WSNAC XXIX Rep	to Cindy S. Convention Guides
Steve H WSNAC XXVIII Repto	Phill S. Arts and Graphics
Bits P. DAL	to Staci P. Michelle L Registration
Larry WSNAC XXVII Rep	to Mellisa S. A & E and Vice Chair
Jack M. WRSC Rep Even	to Michelle L. and Stacy P. Convention Info Sharon R. - Secretary

Awareness functions - is there mileage. Yes, in budget \$150. Can we do a four function raffle. Would not recommend. Stick to basic registrations. Can overages be earmarked? No. Money comes back to convention .

12:15 reconvene in BOD meeting room

Worked on consensus for
Treasurer Profit and Loss statement

12:45 Worked on 2011 WSNAC BOD Budget

Motion by Willis to keep John H as registered agent

**2nd by Steve E.
Motion carried 11-0-0**

Agent Fee and Raffle license moved to admin expense

**Motion to approve WSNAC BOD Budget for \$13,725 Steve E.
Tammy 2nd's
Motion carried 11-0-0**

**1:30
Motion to approve minutes Tammy,
Larry 2nd's
Motion carries 11-0-0**

Logo approval

After considering logo's for the meeting and settling on 2 the BOD views final two and members stand on the side of the room that their choice is on.



is the new WSNAC Logo.

**Motion to Adjourn Larry 1:50pm
2nd Tammy
Motion carried 11-0-0**